

# *Cawston Parish Council*

## *Finance & HR Committee*

Councillors: U Mistry, F Wasswa, R Bishop, G Heaton, G Shaw, D Richards, P Harrison, K Boxall, S. Cheekati.

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Dear Cllrs Boxall, Wasswa, Shaw & Harrison

You are summoned to attend an ordinary meeting (3) of Cawston Parish Council's Finance & HR Committee, which will be held on **Tuesday 5<sup>th</sup> May 2026**, commencing at **6.30pm in Cawston Community Hall, Scholars Drive, Cawston, Rugby.**

### **Notice**

The one of the primary functions of the Finance & Human Resources (HR) Committee is to ensure that the Parish Council complies with the requirements of employment law and follows best practice in providing good working conditions for staff, including health and safety. For these reasons it is likely that some of the following business will be transacted in a confidential session.

***Dated 28<sup>th</sup> April 2026***

***Helen Stewart***  
***Clerk & RFO***  
***Cawston Parish Council***

### **AGENDA**

- F25-18      **Apologies:**** To note apologies for absence.
- F25-19      **Confidential Session****  
Councillors to consider if the committee should take any the items listed below into a confidential session.
- F25-20      **Minutes of the Previous Meeting****  
a. To consider the approval of the minutes of the Meeting of the Finance and HR Committee (3) 6<sup>th</sup> January 2026.  
b. Actions from the previous meeting (will be captured under subsequent agenda items)
- F25-21      **Finance****  
a. To approve the amended budget for 2026/27
- F25-22      **Community Hall****  
To begin a review of the Community Hall rates.
- F25-23      **Date of Next Meeting****  
To agree the date of the next meeting
- F25-24      **HR Matters****  
To discuss staff pay review.