

# Cawston Parish Council

## Neighbourhood Plan Steering Group

<https://www.cawstonpc.org/parish-council/neighbourhood-plan>

H Stewart

AGENDA

4<sup>th</sup> September 2024

I hereby give notice of a **Meeting (1)** of **Cawston Parish Council Neighbourhood Plan Steering Group**, which will be held on **Tuesday 10<sup>th</sup> September 2024**, commencing at **6pm** at the Community Hall, Scholars Drive, Cawston, Rugby CV22 7GU.

<b>Invitation</b>	Cllr R. Bishop, Cllr D. Richards, Cllr S. Bestwick, Cllr P. Harrison, Cllr M. Blandford, Cllr G. Heaton, Cllr K Boxall, Cllr G. Shaw, Cllr S. Prime, Cllr U. Mistry and the general public.
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- 1. Introduction:** Cllr Bishop to give an overview of the meeting format and for all present (wishing to participate in the meeting) to confirm their names.
- 2. Purpose and Process:** Cllr Boxall to explain the purpose of a Neighbourhood Plan and the steps taken by the Parish Council so far to develop a plan.
- 3. Communications & Ideas:**
  - a.** To review the data gathered at the Neighbourhood Plan Drop-In session held in June 2024.
  - b.** To consider new ideas to include in the plan and methods of communication.
- 4. Membership:**
  - a.** To confirm the membership of the Neighbourhood Plan Steering Group
  - b.** To elect a Chair of the Neighbourhood Plan Steering Group
  - c.** To elect a secretary of the Neighbourhood Plan Steering Group
- 5. Next Stages:** To agree the next steps to formulate the Cawston Neighbourhood Plan
- 6. Meeting Schedule:** To agree the schedule of meetings to the end of 2024.